

**Nineteenth Session of the Committee of Experts  
on International Cooperation in Tax Matters,  
Geneva, Switzerland  
15-18 October 2019  
Information Note for Participants**

### **Dates and Venue**

The nineteenth session of the Committee of Experts on International Cooperation in Tax Matters will take place at the Palais des Nations in Geneva, Switzerland from 15 to 18 October 2019. The meeting will be held in conference room XVIII, located on the 1<sup>st</sup> floor of the New Building of the Palais (Batiment E), which is accessible through outer doors marked “Porte 40” of the Palais.

**Note:** Please be advised to check our [website](#) regularly for updates and documents. Participants are urged to bring their own copies of documents as the copying facilities available will be very limited.

### **Agenda**

The [agenda and proposed organization of work](#) for the nineteenth session is available on our website. Please note that while efforts will be made to keep to the agenda, there may be changes on the proposed times.

### **Registration**

To register, participants are requested to register online through Indico. Please kindly use the following link.

<https://reg.unog.ch/event/19357/>

Participants should retain a hard copy of their completed registration form and bring it with them to UN Security in Geneva.

Registration closes on Monday, 07 October at 6:00 pm New York Time.

### **Grounds pass**

To obtain their grounds passes, participants are requested to report to the UN Security at the “New Pregny Building” on Tuesday, 15 October 2019 between 9:00 am and 9:30 am. The “New

Pregny Building” is located at the Pregny Gate. Kindly consult the UN Geneva map on our [website](#).

Participants are requested to bring with them:

- 1) Copy of their registration form; and
- 2) Photo ID (Passport, National ID or a Driver’s License).

### **Visa**

Participants should obtain a visa through the Swiss Consulate in their home country where needed. Participants who require a visa are advised to start the process as soon as possible.

If participants in the meeting need a letter from us as part of their visa application, please do not hesitate to contact Ms. Silvia FNU at [fnu.silvia@un.org](mailto:fnu.silvia@un.org) for assistance.

### **Travel and Hotel Accommodations**

Participants are advised to book their own accommodation arrangements in Geneva. We advise participants to make use of the following hotel booking sites or others to make reservations:

<http://www.expedia.com/>

<http://www.trivago.com/>

<http://www.booking.com/>

We advise participants to compare prices across these websites for any hotel booking.

### **FSDO contact persons for the Committee and Subcommittee meetings are:**

#### For substantive matters:

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