



22 February 2021

Excellency,

Following our letter dated 29 January 2021 and the attached roadmap, we are pleased to convene a meeting to brief you on the roadmap for the 2021 ECOSOC Forum on Financing for Development follow-up **on 4 March 2021 from 10:00 a.m. to 12:00 p.m. [noon]**. This will also be an opportunity for the co-facilitators to hear from Member States on the expectations for the conclusions and recommendations of the 2021 ECOSOC Forum on Financing for Development follow-up (12 -15 April 2021).

The briefing is the starting point of a transparent and inclusive process for the negotiation of the final outcome document. Specifically, the briefing will provide **an opportunity to gather views from Member States on how to achieve a balanced, bold and action-oriented document** that can amplify our collective voice on ways to accelerate achievement of the Addis Ababa Action Agenda and a resilient, sustainable and equitable recovery from COVID-19 that brings us back on the path towards reaching Agenda 2030.

The briefing will be held via videoconference: the logistical details will be shared with your designated focal point in due course. We kindly invite Member States, that have not yet done so, to nominate **a focal point** and communicate contact details to ffdforum@un.org to facilitate the organization of virtual consultations.

Following the first briefing, we will circulate an invitation to all Member States to transmit written inputs to the zero draft. The deadline for the submission of the written inputs will be **COB 15 March 2021**.

We would like to convey our sincere appreciation to you for your engagement in this critical process. We look forward to an inclusive and constructive negotiations, which will lead to a consensus based outcome document.

Please accept, Excellency, the assurances of our highest consideration.

Yoka M.G. Brandt
Permanent Representative of the Netherlands
to the United Nations

Satyendra Prasad
Permanent Representative of Fiji
to the United Nations