

Twenty-sixth Session of the Committee of Experts on International Cooperation in Tax Matters New York, 27-30 March 2023 and ECOSOC Special Meeting on International Tax Cooperation, 31 March 2023

Information Note for Committee Members

Dates and Venue

The twenty-sixth session of the Committee of Experts on International Cooperation in Tax Matters will take place at the UN Headquarters, New York, from 27-30 March 2023. The meeting will be held in the **ECOSOC Chamber in the Conference building. The entrance to the UN complex is located at 46th street and 1st Avenue.** The ECOSOC Special Meeting on International Cooperation in Tax Matters will also be held back-to-back with the 26th Session, on Friday, 31 March 2023. Please see Map of UNHO

The <u>26th Session</u> has the mandated meeting hours daily of 10:00 a.m. to 1:00 p.m. and 3:00 p.m. to 6:00 p.m. The session will be held in-person with the support of conference servicing at the UNHQ, including simultaneous interpretation services. Provision has also been made for virtual participation by Observers, who cannot attend physically, via the Zoom platform.

The <u>ECOSOC Special Meeting</u> will be held during the mandated meeting hours of 10:00 a.m. to 1:00 p.m. and 3:00 p.m. to 6:00 p.m. It will be held in-person, including simultaneous interpretation services. The meeting will also be live streamed on <u>UN Webcast</u>, with archived video available after the event. <u>Please note that unfortunately there is no option for hybrid live participation (i.e. no Zoom) this year for the Special Meeting</u>.

Note: Please be advised this will be a "paperless" meeting and all conference documents will be made available only in electronic format. Please check our website regularly for updates. Kindly note that photocopying facilities will <u>not</u> be available at the meeting venue.

Registration

Participants are kindly requested to register for both meetings, through the links below.

Registration for 26th Session is at https://www.surveymonkey.com/r/26thSessionUNTC

Registration for *in-person* ECOSOC Special Meeting is <u>here.</u>

For more information regarding the Special meeting, please kindly check the website regularly.

Registration closes on Friday, 17 March at 6:00 pm New York Time.

Please make sure your name in your registration form is the same as in your passport/national ID.



For virtual participation

Zoom link will be shared two (2) days prior the meeting. Please email Silvia FNU at fnu.silvia@un.org if you do not receive the credential by Friday, 24 March 2023.

Grounds pass

Our office will distribute passes in front of the covered entrance of the DC-2 Building, which is located at 2 United Nations Plaza, New York, NY 10017 on East 44th Street, between First and Second Avenues (directly across the street from the UNICEF headquarters).

Pick-up times will be 9:00 - 9:45 am and 2:00 - 2:45 pm on Monday, 27 March 2023, kindly email Ms. Silvia fnu.silvia@un.org.

Hotel Accommodations

Participants are advised to book their own accommodation arrangements in New York. Participants can make use of hotel booking sites to make reservations.

Visas

Where needed, Members should obtain a visa through the US Consulate in their home country. Members who require a visa are advised to start the process as soon as possible. If Members need a letter from UNDESA as part of their visa application, please do not hesitate to contact Ms. Silvia FNU at fnu.silvia@un.org for assistance.

The FSDO contact persons for the Committee Session are:

For substantive matters:

Mr. Michael Lennard

Committee Secretary, UNDESA

Email: lennard@un.org

Mr. Olivier Munyaneza

Economic Affairs Officers, UNDESA

Email: munyaneza@un.org

For administrative matters:

Ms. Silvia FNU

Programme Management Assistant

DESA/FSDO

Email: fnu.silvia@un.org

The FSDO contact persons for the ECOSOC Special Meeting are:

For substantive matters:

Ms. Emily Muyaa

Senior Economic Affairs Officer, UNDESA

Email: emily.muyaa@un.org

For administrative matters: Email: ecosocspmtgtax@un.org



