

**2023 Development Cooperation Forum**  
**14-15 March 2023, ECOSOC Chamber, UNHQ**

**Information Note**

The Development Cooperation Forum (DCF) has a critical role to play in adapting international development cooperation to the new or changing global environment and evolving country needs and priorities. Originating from the 2005 World Summit and reinforced by the 2030 Agenda for Sustainable Development and Addis Ababa Action Agenda, the DCF has a distinctive mandate. It serves to enhance coherence, effectiveness, and coordination across the wide range of diverse actors and activities in development cooperation, in all its forms – financing, capacity support, collective action for policy change, and multi-stakeholder partnerships.

The 2023 DCF will emphasize the human dimension of development cooperation, with a focus on the experiences of people that development cooperation policies and practices are meant to serve. It will provide a critical platform to shape high-impact development cooperation that responds to multiple crises while maintaining a laser focus on realizing the Sustainable Development Goals (SDGs) in their totality. As such, it will put in place a firm foundation for collective policy actions in 2023 at the Forum on Financing for Development Follow-up (FfDForum) and High-level Political Forum on Sustainable Development (HLPF) under the auspices of ECOSOC, and the SDG Summit and the High-level Dialogue on Financing for Development under the auspices of the General Assembly (High-level dialogue on financing).

	<b><u>Day 1 (14 March 2023)</u></b>	<b><u>Day 2 (15 March 2023)</u></b>
10:00 – 10:30 AM	Opening	Recap of Day 1
10:30 AM – 1:00 PM	Interactive panel on “Protecting lives and livelihoods of the most vulnerable for more effective development cooperation”	Interactive panel on “Building momentum for effective social protection measures”
3:00 – 5:30 PM	Interactive panel on “Scaling up effective development cooperation for climate resilience”	Interactive panel on “Strengthening capacities to overcome the digital divide”
5:30 - 6:00 PM		Closing

**Website:** [2023 Development Cooperation Forum \(DCF\) | Financing for Sustainable Development Office \(un.org\)](https://www.un.org/development/dcpf/2023/development-cooperation-forum)

**Format:** The DCF will be chaired by the President of ECOSOC and will be held in the ECOSOC Chamber in the Conference Building, UNHQ in New York. The meetings of the Forum will be broadcast live on [UN web TV](#). During the Forum’s interactive dialogues, speakers from Member States, observers, UN entities and stakeholders will alternate taking the floor to reflect on the panelists’ remarks, and guiding questions as shared in advance of the session.

**Interactive discussions:** There will be no pre-established lists of speakers for the interactive dialogues. In order to request the floor, delegations are requested to press the microphone button on the console. Given

the limited time available, interventions in the plenary should not exceed 5 minutes for those speaking on behalf of groups and 3 minutes for statements by individual delegations/ organizations. The time limit will be strictly implemented, including through the muting of microphones once the time limit is reached.

If reading from a prepared statement, a written copy should be sent to [estatements@un.org](mailto:estatements@un.org) at least two hours in advance of delivery. The subject line of the email should clearly identify the date and time of the meeting at which the intervention will be delivered.

**Interpretation:** Interpretation in all 6 official languages of the United Nations will be available for all meetings of the Forum.

**Documentation:** As the principal analytical input into the 2023 DCF, the report of the Secretary-General on trends and progress in international development cooperation (E/2023/48) will support the discussions with research and analysis of the latest trends, progress and challenges; fresh data from the 2022 DCF survey exercise and study; and insights from DCF policy dialogue and peer learning events. All background documentation can be found on the [DCF website](#).

**Registration/Access:** There is no separate registration process for the DCF. UN grounds pass holders, including civil society and other stakeholder representatives who already hold a valid UN grounds pass, may proceed directly to the ECOSOC Chamber. Those organizations with ECOSOC status without a valid grounds pass will require a special event ticket to enter UNHQ. You are encouraged to coordinate with the CSO FfD Group or the NGO Committee to make arrangements for a pass. Otherwise, please contact [dcf@un.org](mailto:dcf@un.org) **no later than 7 March 2023** to make arrangements for a special event ticket.

Invited speakers and panelists representing Member States who do not have a grounds pass should make arrangements with their respective Missions for a delegate badge to enter the UN premises.

Invited expert speakers will be provided name-specific special event tickets to access the meeting venue. Please note that the special event tickets are non-transferrable. Further details on how to pick up the tickets will be relayed to the speakers in due course. After collecting a special event ticket, the participants will proceed through the UN security screening at the UN visitor's entrance. Participants are encouraged to arrive before 9:30 a.m. to give sufficient time for security screening. Please note that participants will not be able to check in or bring any large suitcases or bags. After security screening, stakeholder participants will then proceed directly to the ECOSOC Chamber from its **third-floor entrance**.

**Seating arrangements:** In order to be assigned a seat and nameplate in advance of the meetings of DCF, States that are NOT members of the Economic and Social Council, as well as intergovernmental organizations and UN entities are requested to confirm their interest in attending by completing the following form by 1 p.m. on Friday, 10 March:

<https://forms.office.com/e/Qy8gb1jW4C>

Members of ECOSOC should not complete the form as their seats will be assigned in the Chamber. Please note that the form is only to request a seat and a nameplate for the DCF meetings. Those who do not request a nameplate in advance will be able to select an empty seat in the relevant Chamber during the meetings and the Secretariat will activate the delegation's nameplate.

**Outcome:** In accordance with General Assembly resolutions 67/290 and 70/290, an official summary by the President of ECOSOC will be prepared soon after the closing of the DCF for submission to the HLPF. The summary will feed into other key milestones throughout 2023 as well, including the FfD Forum, SDG Summit and High-level dialogue on financing. The summary will be issued as a Council document and made available on the [DCF website](#).

**Social media outreach:** Participants are invited to use the resources listed on the website to promote the 2023 Development Cooperation Forum. The hashtag of the event is: **#DCF2023**. Handles are @UNECOSOC and @UNDESA.

**Forum Secretariat / Contacts:** Member States, observers, UN entities and intergovernmental organizations who have organizational or procedural queries regarding the meetings of the Forum should contact DGACM via: [ecosocplace@un.org](mailto:ecosocplace@un.org), with copy to [joergensenj@un.org](mailto:joergensenj@un.org).

The Financing for Sustainable Development Office (FSDO) provides substantive support for the DCF. For any other questions about the DCF, including from civil society and other stakeholders, please contact Daniel Platz at [platz@un.org](mailto:platz@un.org).

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## **ANNEX: Additional Information for Stakeholders**

### ***Passport and VISA requirements:***

Each participant is personally responsible for obtaining necessary entry visa(s) for travel to and from the meeting venue. Please ensure that the necessary arrangements are made in a timely fashion to obtain a US visa, as appropriate. Information regarding US visa can be found on this website: <http://usembassy.state.gov/>.

### ***Lunch:***

Participants can purchase their meals at the UN Cafes that are near the meeting venues.

#### **Lobby Café**

Secretariat Lobby – 1st Floor North  
M-F 8:00 am – 3:30 pm  
Featuring Starbucks Coffee

#### **Vienna Café**

General Assembly – 1st Basement South  
M-F 10:00 am – 5:00 pm  
Featuring Lavazza Coffee

Alternatively, you may choose to dine at one of the many restaurants located in close proximity to the UN. Should you decide to leave the UN premises, your name-specific special event ticket will enable you to re-enter.

### ***Transportation in New York:***

- **Subway**: Number 4, 5, 6 or 7 trains to Grand Central Station: walk east to 1<sup>st</sup> Avenue.
- **Buses**: Coming from lower Manhattan, bus **M15** will stop on 1<sup>st</sup> Avenue in front of the United Nations. From uptown, bus **M15** will run on 2<sup>nd</sup> Avenue and stop on 46<sup>th</sup> and 42<sup>nd</sup> Streets. Buses **M42** and **M104** stop on 42<sup>nd</sup> Street and 1<sup>st</sup> Avenue in both directions.
- New York City **taxis** are available from any destination.

### ***Hotel accommodation:***

All participants are expected to make their own accommodation arrangements. Finding a reasonably priced hotel in New York City could be a challenge, therefore it is recommended that you start as early as possible. Please note that hotel reservations generally will only be guaranteed with a credit card. Below is a list of hotels located within walking distance of the United Nations. Sometimes, some of these hotels may provide discounted prices for travelers attending UN meetings. The UN does not endorse any hotel, and the list below is not in any order of preference but proximity to the UN.

ONE UN New York – Millennium Hotels 1 UN Plaza (First Avenue and 44th St.) + 1 212-758-1234 <a href="https://www.hilton.com/en/hotels/nycuphh-millennium-hilton-new-york-one-un-plaza/">https://www.hilton.com/en/hotels/nycuphh-millennium-hilton-new-york-one-un-plaza/</a>	Residence Inn by Marriott 148 East 48th St. (between 3rd and Lexington Ave.) +1 212-980-1003 <a href="http://www.newyorkresidenceinn.com">www.newyorkresidenceinn.com</a>
Hampton Inn Manhattan 231 E. 43rd St. (between 2nd and 3rd Ave.) + 1 212-897-3385	The Lexington 511 Lexington Ave at 48th St. + 1 212-755-4400 <a href="http://www.lexingtonhotelnyc.com">www.lexingtonhotelnyc.com</a>
Pod 51 230 East 51st St. + 1 212-355-0300 <a href="http://www.thepodhotel.com">www.thepodhotel.com</a>	Hotel Boutique at Grand Central 447 Lexington Ave (between 44th & 45th St) +1 212-297-0300 <a href="http://www.hotelboutiqueatgrandcentral.com">www.hotelboutiqueatgrandcentral.com</a>
Pod 39	Club Quarters Grand Central

145 East 39th St. + 1 212-865-5700 <a href="http://www.thepodhotel.com">www.thepodhotel.com</a>	128 East 45th St. +1 212-986-6400 <a href="http://www.clubquarters.com">www.clubquarters.com</a>
Fitzpatrick Grand Central 141 East 44th Street +1 212-351-6800 <a href="http://www.fitzpatrickhotels.com">www.fitzpatrickhotels.com</a>	Roger Smith Hotel 501 Lexington Ave. (between 47th and 48th St.) +1 212-755-1400 <a href="https://roger-smith-hotel-new-york-city.at-hotels.com/en/">https://roger-smith-hotel-new-york-city.at-hotels.com/en/</a>
Club Wyndham Midtown 45 205 East 45th St. + 1 212-867-5100	Hilton Garden Inn 206 East 52nd St. +1 212-794-6000
Courtyard New York (Midtown East) 866 Third Ave. and 52nd St. +1 212-644-1300	You might also want to check the following websites to compare options  <a href="http://www.areahotelguide.com/new-york-city-hotels.htm">www.areahotelguide.com/new-york-city-hotels.htm</a> <a href="http://www.hotels.com">www.hotels.com</a> <a href="http://www.priceline.com">www.priceline.com</a> <a href="http://www.hotwire.com">www.hotwire.com</a> <a href="http://www.expedia.com">www.expedia.com</a> <a href="http://www.booking.com">www.booking.com</a> <a href="http://www.kayak.com">www.kayak.com</a> <a href="http://www.tripadvisor.com">www.tripadvisor.com</a>

### ***Other Logistical Information:***

#### **ATM**

The United Nations Federal Credit Union (UNFCU) has cash machines (ATMs) inside the United Nations Headquarters.

#### **Medical Services**

Participants are responsible for making their own insurance arrangements, including life, health and other forms deemed appropriate. Make sure that you are covered by your health insurance provider during your stay. The United Nations does not take responsibility for the ill health of any participants during their stay. The United Nations medical service is available during regular working hours from 8:30 a.m. to 6:00 p.m

### ***Coronavirus disease (COVID-19)***

All attendees who are unwell should immediately leave the complex and seek medical support from an external provider. Any attendee who becomes ill with COVID-19-like symptoms or who tests positive for COVID-19 after attending an event at the United Nations complex is strongly encouraged to notify their sponsoring entity or permanent mission, who will determine whether this information is to be shared with other attendees according to their own protocols. COVID-19 testing is available at street-side booths throughout the City, and rapid tests are available without prescription from pharmacies.