Training and Peer Learning workshop on Infrastructure Asset Management for local and central government officials in Nepal

Organized by Town Development Fund, Nepal in partnership with the United Nations Department of Economic and Social Affairs (UN DESA), United Nations Capital Development Fund (UNCDF) and United Nations Office for Project Services (UNOPS)

1-3 March 2023 [Falgun 17-19, 2073] |Landmark Forest Park, Chitwan, Nepal | Phone: 9855080877

Agenda

Emcee of the Programme: Mr. Subash Panta, Town Development Fund

Day 1 (1 March 2023)	
9:00 am – 9:30 am	Registration
9:30 am – 11:00 am	**Inauguration of workshop** by Chief Guest Hon'ble Minister Mr. Bikram Pandey, Ministry of Urban Development (MoUD)
	Welcome remarks by Mr. Krishna P Sapkota, Executive Director, Town Development Fund
	Remarks by Representative of European Union
	Remarks by Mr. Ishwori P Aryal, Joint Secretary, Ministry of Finance
	Remarks by Representative of Financial Comptroller General Office
	Remarks by Mayor, Ms. Mina Kumari Lama, Hetauda sub-metropolitan city
	Keynote remarks by Chief Guest: Hon'ble Minister Mr. Bikram Pandey, MoUD
	Closing remarks of opening session by Mr. Suresh Acharya, Secretary, MoUD
11:00 am – 11:10 am	TEA/COFFEE BREAK
11:10 am – 1:00 pm	**Presentation** on Common Understanding on Infrastructure Asset Management and legal provisions by Mr. Surya B. Karki/ Mr. Suman Meher Shrestha, TDF
	Presentation on ongoing work on Municipal Infrastructure Asset Management led by TDF in 15 municipalities by Mr. Dipendra Nath Sharma, Advisor, UNOPS /Mr. Surya P Acharya, Advisor, UNOPS
	Presentation on current implementation of public asset management by FCGO
	Presentation on ongoing interventions on Infrastructure Asset Management by Mr. Krishna Pathak, Team Leader Public Sector Management, ADB
	Presentation on Strategic infrastructure asset management work in Pokhara and other cities by Mr. Jonas Ingemann Parby, Senior Urban Specialist, World Bank/Mr. Manish Basnet, World Bank

Day 1 (1 March 2023)	
1:00 pm – 2:00 pm	LUNCH
2:00 pm – 3:30 pm	**Asset Management Concepts** (including exercises) **Asset Management Basics**: What I can learn from my motorcycle Instructor: Dr. Linda Newton
3:30 pm – 3:45 pm	TEA/COFFEE BREAK
3:45 pm – 4:45 pm	**Asset Data** Instructor: Mr. Ajith K Parlikad
4:45 pm – 5:00 pm	Closing remarks for Day 1

Day 2 (2 March 2023)	
8:30 am – 11:00 am	**Climate Resilience** Instructor: Mr. Dustin Carey
11:00 am – 11:15 am	TEA/COFFEE BREAK
11:15 am – 12:00 pm	**The Asset Management Framework and Enabling Environment** Instructor: Dr. Linda Newton
12:00 pm – 1:00 pm	Asset Data and with PAMS implementation in Nepal Instructor: Mr. Ajith K Parlikad/Mohan P Dhakal
1:00 pm – 2:00 pm	LUNCH
2:00 pm – 2:45 pm	Asset Data: Inventory format and survey for asset data collection with a presentation on One UNOPS Collect (OUC) dashboard. Instructors: Dr. Linda Newton /Mohan P Dhakal/UNV engineers Presentation on OUC dashboard by Pooja Rijal, Communications Assistant, UNOPS
2:45 pm – 3:15 pm	**Applying the AMAP diagnostic tool** The Diagnostic Tool: Introduction and the initial questionnaire A brief presentation on the summary findings of the assessment of 15 municipalities
3:15 pm – 3:30 pm	TEA/COFFEE BREAK
3:30 pm – 4:45 pm	**How to design an Asset Management Action Plan (AMAP)** Step I: The Asset management framework - Core components of the overall vision for the management of municipal assets, including objectives, targets and links to the broader city vision and capital investment plan
4:45 pm – 5:00 pm	Closing remarks for Day 2

Day 3 (3 March 2023)	
8:30 am – 9:15 am	**Breakout Session:** Complete AMAP Step 1: Local governments are invited to draft an outline for a broad asset management framework OR identify two to three priority assets
9:15 am – 10:15 am	Step 2: Identifying current asset management stakeholders and setting performance goals for priority assets How to set SMART goals and performance measures

Day 3 (3 March 2023)	
10:15 am – 11:00 am	**Breakout Session:** Complete AMAP - identify two to three priority assets - set performance goals for priority asset(s)
11:00 am – 11:15 am	TEA/COFFEE BREAK
11:15 am – 1:00 pm	Step 3 and 4: Gap analysis How to identify current asset management methods and gaps, review Diagnostic Tool assessment, identify improvements required to close gaps
1:00 pm – 1:30 pm	AMAP Step 5: Identify concrete actions that help address the gaps and link the management of the asset to the municipal budget. Completing a simple concise plan to improve ONE asset
1:30 pm – 2:30 pm	LUNCH
2:30 pm – 3:15 pm	**Breakout Session:** Complete the plan - Local Governments identify short and Long term actions to improve asset management techniques for priority asset(s)
3:15 pm – 4:15 pm	**AMAP experience in 6 municipalities** Infrastructure Asset Inventory and PAMS– experience sharing
4:15 pm – 4:30 pm	TEA/COFFEE BREAK
4:30 pm – 5:15 pm	**Interactive dialogue among local government officials,** moderated by UNCDF/UNDESA/UNOPS
5:15 pm – 5:35 pm	**Remarks** by Mayors/Deputy Mayors Closing remarks
5:35 pm – 5:40 pm	**Vote of thanks** by Mr. Saroj Nepal, Country Relationship Manager, UNCDF