Twenty-seventh Session of the Committee of Experts on International Cooperation in Tax Matters Geneva, Switzerland, 17-20 October 2023



General Information Note

Dates and Venue

The twenty-seventh session of the Committee of Experts on International Cooperation in Tax Matters will take place at the Palais des Nations in Geneva, Switzerland, from 17 to 20 October 2023. The meeting will be held in Conference Room XIX, located on the 3rd floor of the New Building of the Palais (Batiment E), which is accessible through outer doors marked "Porte 40" of the Palais.

The session has the mandated meeting hours daily of 10:00 a.m. to 1:00 p.m. and 3:00 p.m. to 6:00 p.m. The session will be held in-person with the support of conference servicing at the Palais, including simultaneous interpretation services.

The session will be held in-person, including simultaneous interpretation into the official UN languages, with provision also made for virtual participation by observers. Prior registration is required for logistical and security reasons (separate for in-person and virtual attendance, see further information below).

Note: Please be advised this will be a "paperless" meeting and all conference documents will be made available only in electronic format. Please check the <u>website</u> regularly for updates. Kindly note that photocopying facilities will <u>not</u> be available to us in Geneva.

Registration

For in-person participation.

Registration is required for security reasons. Participants are requested to register online through Indico: https://indico.un.org/event/1002002/

Registration closes on Thursday, 12 October at 5:00 pm New York Time.

Please make sure your name in your registration form is the same as in your passport.

Please retain an easily accessible e-copy of your completed registration form, which you will need to obtain your grounds pass at UN Security in Geneva.

Grounds pass

To obtain your grounds pass, please report to the UN Security at the Peace Gate/ Nations Gate, as marked as the "Peace Gate Entrance/ Nations Gate" on this <u>UN Geneva map</u>). You will need to present the following:

- 1) E-copy/ hard copy of your registration form; and
- 2) Passport

For virtual participation

Please register here: https://www.surveymonkey.com/r/27thUNTC

Zoom link will be shared 2 days prior the meeting.

Please email Silvia FNU at fnu.silvia@un.org with cc to Ms. Kaylin Richards (kaylin.richards@un.org) if you do not receive the credential.

Visas

Where needed, participants should obtain a visa through the Swiss Consulate in their home country. Participants who require a visa are advised to start the process as soon as possible.

The FSDO contact persons for the Committee Session are:

For substantive matters:

Mr. Michael Lennard

Committee Secretary, UNDESA

Email: lennard@un.org

Ms. Ilka Ritter

Economic Affairs Officers

Email: <u>ritter@un.org</u>

For administrative matters:

Ms. Silvia FNU

Programme Management Assistant

DESA/FSDO

Email: fnu.silvia@un.org



