Twenty-ninth Session of the Committee of Experts on International Cooperation in Tax Matters Geneva, Switzerland, 15-18 October 2024



General Information Note

Dates and Venue

The twenty-ninth session of the Committee of Experts on International Cooperation in Tax Matters will take place at the Palais des Nations in Geneva, Switzerland, from 15 to 18 October 2024. The meeting will be held in <u>Conference Room XVIII located on the 1st floor of the New Building of the Palais (Batiment E)</u>, which is accessible through outer doors marked "Porte 40" of the Palais.

The session has the mandated meeting hours daily of 10:00 a.m. to 1:00 p.m. and 3:00 p.m. to 6:00 p.m. The session will be held in-person with the support of conference servicing at the Palais, including simultaneous interpretation services.

The session will be held in-person, including simultaneous interpretation into the official UN languages. Prior registration is required for in-person attendance, for logistical and security reasons.

Provision for observers to follow the proceedings remotely is not possible for this session. Please check the website for any update.

Note: Please be advised this will be a "paperless" meeting and all conference documents will be made available only in electronic format. Please check the <u>website</u> for conference room papers and information about the session. Kindly note that photocopying facilities will <u>not</u> be available to us in Geneva.

Registration

For in-person participation.

Registration is required for logistical and security reasons. Participants are requested to register online through Indico: https://indico.un.org/event/1005852/

Registration closes on Thursday, 10 October at 5:00 pm New York Time.

Please make sure your name in your registration form is the same as in your passport.

Please retain an easily accessible digital badge of your completed registration form, which you will need to obtain your grounds pass at UN Security in Geneva. You will receive with an attachment "digital badge", once your registration is approved.

Grounds pass

To obtain your grounds pass, please report to the UN Security at the newly renovated Prégny Pavilion:

Address: Visitors' Entrance / Prégny Gate at Avenue de la Paix 14, 1210 Geneva

Public transportation: Buses: 8, 20, 22, F (the closest bus stop is Appia)

Working hours: from 08:00 to 16:45 on weekdays

Location: The Prégny Gate is located opposite the Red Cross (CICR) building on Avenue de la

Paix, approximately 300 meters uphill from the Nations Gate and Peace Gate.

Doors B and C at the Prégny Gate are dedicated to Conference Participants, Guided Tours and Visitors. For More information: https://www.ungeneva.org/en/faqs/how-do-i-access-palais-des-nations

Please bring your photo ID (e.g., passport, or national identity card for EU citizens) to present it at the UN Pass and ID Accreditation Services together with your digital badge on the first day of the meeting. Your entry badge will last for the duration of the meeting for which you have registered.

Participants who do not have a phone or any other mobile device can print their confirmation and bring it to the badging desk at the Prégny Pavilion in order to have a paper badge issued and printed.

Visas

Where needed, participants should obtain a visa through the Swiss Consulate in their home country. Participants who require a visa are advised to start the process as soon as possible.

The FSDO contact persons for the Committee Session are:

For substantive matters:

Mr. Michael Lennard

Committee Secretary, UNDESA

Email: lennard@un.org

Ms. Ilka Ritter

Economic Affairs Officers

Email: <u>ritter@un.org</u>

For administrative matters:

Ms. Silvia YIU

Programme Management Assistant

DESA/FSDO

Email: fnu.silvia@un.org