

# 4th International Conference on Financing for Development

Seville, Spain | 2025

## Apply for Special Accreditation as an Academic Institution

To participate in the Fourth International Conference on Financing for Development (FfD4), organizations must have **Special Accreditation** or be in consultative status with UN ECOSOC. Most academic institutions will need to apply for Special Accreditation to participate.

Academics **cannot apply as individuals**. You must apply on behalf of your **university or institution**.

A letter signed by the head of your academic institution (President, Chancellor, etc.) is required.

When asked for **'Name of Organization'**, please enter **the name of your academic institution**.

For  
example:

  

or

  

or

  

When asked for **'Head of Organization'**, please enter **the name your academic institution's President, Chancellor, etc.**

# DOCUMENTS YOU WILL NEED:



## Expression of Interest Letter

- A letter on official letterhead signed by the President, Chancellor, etc. **(the signature must match the 'Head of Organization' entered previously)** requesting accreditation for the academic institution to FfD4. Please find an example [here](#).



## Proof of Legal Status

- An official document demonstrating proof of legal status in your institution's country. For example: a charter of incorporation, non-profit status, etc. The document must be **issued by a government entity**. The name of the institution in the document must match the 'Name of Organization' entered previously.



## Activity Report

- A list of recent activities aligned with FfD4's themes that your institution has undertaken, this can include faculty research, initiatives, etc.

## WHAT HAPPENS NEXT?

**The Non-Governmental Liaison Service (NGLS)** reviews your application

NGLS sends the list of organizations that meet the criteria to the **Office of the President of the General Assembly (OPGA)**

OPGA circulates the list of organizations to **UN Member States** for their consideration: approval or objection

NGLS informs the applicants of their status. If approved, **nominated stakeholders will be able to register** for the High-level event or conference.