How to activate your Debit Card
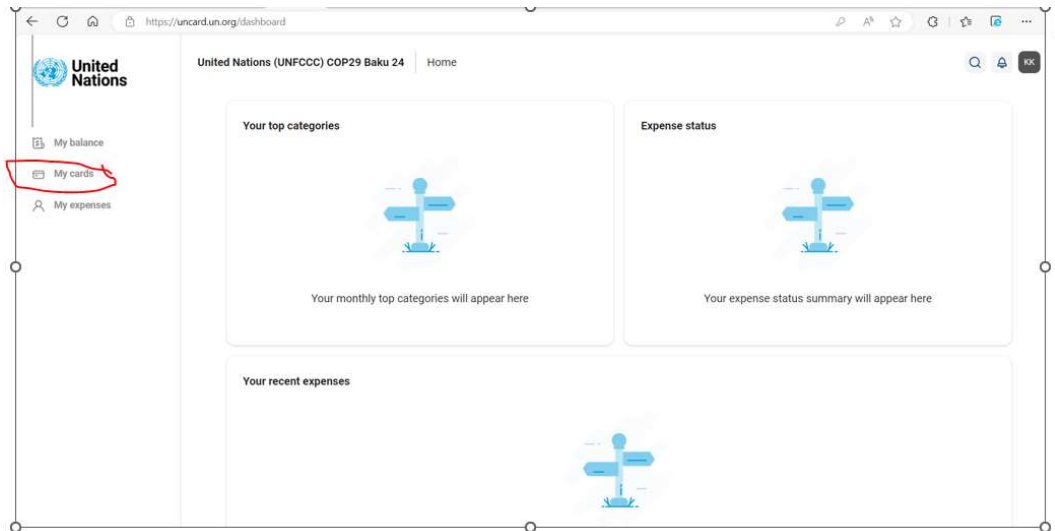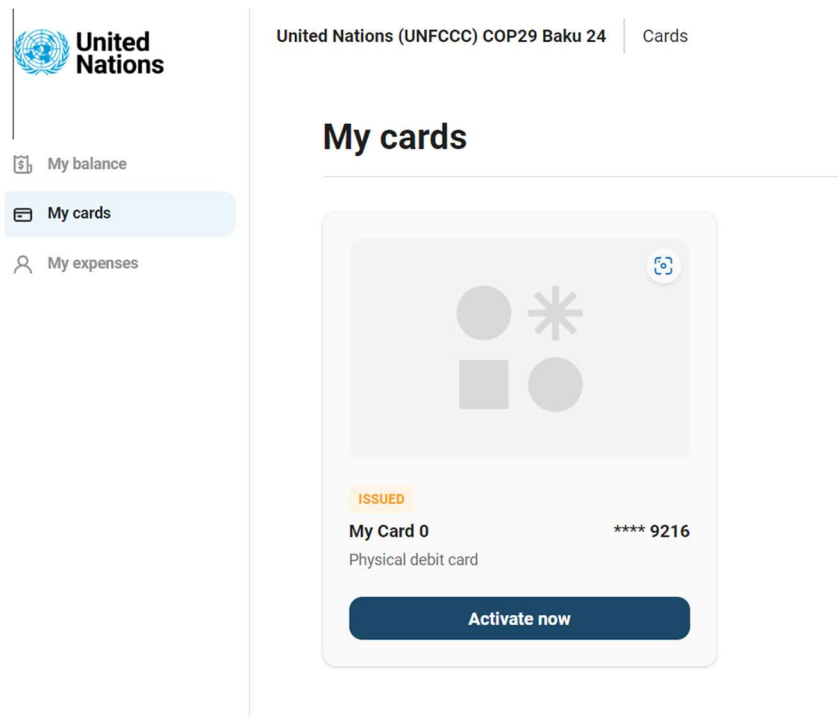
Please follow the instruction below after you receive a debit card.

1. Login into your account at https://uncard.un.org/login.

2. You will see this screen after you login. Click on My Card (located on the left side of your screen)

3. It will open the "activate now" prompt. Click on **Activate now.**

4. Enter <u>the number in the back of your card</u> located in the top middle of your card. This number is called <u>the card token number</u>.

   The token number identifies your card and you. When you have any issues with your card, you must provide the token number.

   DO NOT PROVIDE YOUR CARD NUMBER.

5. Click "Confirm". You will see "Activation Confirmed".

6. Go to "View Details", Go to "View PIN", you will now see the PIN of your card.

   Use this PIN to pay and withdraw cash with your card.

   The PIN Code is available through the App on your smartphone.

Note:

a) If you have an issue with your card, send an email to desa-ffd4-travel@un.org, providing the card token number. DESA/FSDO's focal point will alert UN treasury and update you.

b) Do not confuse the PIN of the Card with the Security code you have created when you created UNDEBITCARD account.

c) The **PIN of the Card** is used for withdrawing cash and making payments. You can always find it in your App and the "View Pin" of the application on the website.

d) You can open the app using your User Id and your password. When you access your card details, you will be prompted to enter your **Security Code**.   This is double safety to make sure only you can see the card details.